


Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

Subject: Fleet Vehicle Replacements		
Details of Decision taken To purchase one mower transporter and two panel vans from HTC Group.		
Reason for Decision After careful consideration to cost, delivery time, completeness of tender response and suitability to meet operational requirements the most advantageous tender is that provided by HTC Group for the purchase of one Fiat Ducato based transporter vehicle and two Fiat Ducato panel vans. Elements considered are price (including whole life costs), compliance with specification, delivery dates, technical merit, quality factors, tenderer supplied data, capability to support the contract, acceptance of existing contract conditions and pre-qualification questionnaire response.		
All Documents considered: Tender evaluation summary and recommendation		
Details of any alternative options considered and rejected by the Member when making the Decision: Submissions from Hendy Group and Vic Young South Shields Limited		
Financial implications: Purchase cost included within agreed capital budget for 2014/15 vehicle replacement programme.		
Legal Implications and Risk Assessment Statement: The vehicle purchase will be subject to a purchase agreement. Payment for the completed vehicles will be authorised following delivery to the Council's depot and completed compliance checks.		
Equality Impacts (Consideration of impacts under the Public Sector Equality Duty)		
Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	Purchase of a replacement vehicle upon completion of a competitive tender process
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	No	

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail

Decision Number: 42 (2014/15)

Question	Answer	Explanation / Evidence
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		None
Local Member (s), other Portfolio Holders and/or Chief Officers/Heads of Service Consulted: The annual vehicle replacement programme and capital budget were agreed with the then Local Planning and Environment Portfolio holder and the Chief Officer Environmental and Operational Services.		
Details of any conflicts of interest a) declared by any executive member who is consulted by the Decision Taker: b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict		
Decision taken by:	Portfolio Holder for Local Planning and Environment	
Signed by Portfolio Holder		
Date of Decision	10 December 2014	
Record made by:	Ian Finch	
Date of record:	15 December 2014	

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